



PREESALL TOWN COUNCIL

Minutes of the extraordinary meeting of the Town Council held on Thursday 3 June 2021 at 6.30pm at Preesall and Knott End Youth and Community Centre

Present: Cllrs P Orme (Mayor), R Drobny, T Johnson, K Nicholls, N Patrick, K Woods.

In attendance: Alison May, clerk to the town council.

16a(1) Apologies for absence – Cllr Tarpey-Black, Cllr Williams.

16b(1) Absent without apology – none.

17(2) Declaration of interests and dispensations

Cllr Johnson, union activities.

17(3) Minutes of the meeting of full council

Councillors **resolved** to approve as a correct record the minutes of full council held on 5 May 2021 and the minutes of the annual meeting held on 5 May 2021.

18(4) Public participation

No members of the public were present.

19(5) Amendment to personnel committee terms of reference

The personnel committee at its meeting on 24 May recommended that the terms of reference for that committee be amended.

Resolved: that paragraph 8.2.1 reads – ‘The power to interview and appoint new staff (excluding the clerk) and to notify their appointment to the next full meeting of the council’.

20(6) Date of next meeting

The next full meeting of the council will be on Monday 12 July at 7.00pm.

Councillors are asked to raise matters for discussion and provide updates from working groups by notifying the clerk **in writing by Thursday 1 July 2021** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 6.45pm.